## **Privacy policy**

of the German Oceanographic Museum represented by the Board of Directors: Prof. Dr. Burkard Baschek, Andreas Tanschus Katharinenberg 14–20 18439 Stralsund



(As of: 05.11.2024)

This privacy policy explains what personal data is processed by the German Oceanographic Museum Foundation for the purpose of providing its various services and how you can assert your rights under the provisions of the EU General Data Protection Regulation.

The German Oceanographic Museum Foundation is a public entity within the meaning of the Mecklenburg-Western Pomerania Data Protection Act, which may apply in this respect in addition to the EU General Data Protection Regulation.

If you provide us with personal data relating to you or if we receive such data from third parties, we will process it only to the extent necessary to fulfil the specific purpose or due to legal requirements to which we are subject.

This privacy policy was translated with the help of deepl.com. This translation is for information purposes only. Only the German language version is legally binding.

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## Responsible entity

The responsible entity for the processing of personal data is the German Oceanographic Museum Foundation Katharinenberg 14–20 18439 Stralsund

## Data processing when visiting our sites

### Information on contact tracing for COVID-19-infections

Dear visitors,

We are pleased about your visit, thank you for your support and your understanding for the necessary security measures to protect our staff and other guests. In this context, we hereby inform you about the processing of your data.

#### Why do we ask for your personal data when you visit our facility?

Due to the regulation of the state government, we are legally obliged to record the surname, first name, address and telephone number of each guest and to mark these with the date of the visit. The data is stored by us exclusively for the case that, due to a confirmed infection of one of our visitors or employees, all guests can be informed if there was a risk of infection during the visit to our facility. Only in this case will the telephone number be used.

#### How do we protect your data from unauthorised use?

We ensure the protection of your personal data by you providing us with your data on a form in our museum. The form is then kept locked away like cash for a period of 4 weeks after collection and is properly destroyed by us at the end of the storage period.

Data collection via APP via Darfichrein.de

To fulfil your obligation to provide us with contact details, you can alternatively use the APP of the company Darfichrein GmbH.

Darfichrein GmbH acts as a processor. There is an order processing agreement between the data controller and Darfichrein GmbH. Darfichrein GmbH may use other processors. Darfichrein GmbH uses the Anstalt für Kommunale Datenverarbeitung Bayern (AKDB) as a cloud service provider.

Data is transferred to the competent health authorities solely for the purpose of providing information on request. Only in the event of such a request for information will we decrypt the encrypted stored data and transmit it to the health authorities.

#### Further legal information

Legal basis for processing: legal obligation of the responsible party from Art. 6 Para. 1 lit. c DSGVO in conjunction with the respective valid legal bases according to the Infection Protection Act (current information can be found here: Regulations and documents - Regierungsportal M-V (regierung-mv.de) (German Version)

as well as the contractual obligation of the visitor from Art. 6 para. 1 lit. b DSGVO.

There is a Pflicht to provide data by the visitor. Without the provision of data by the visitor, no contract can be concluded. In the event of a request, the data collected by us will be forwarded to the relevant competent authority in accordance with the Infection Protection Act, in compliance with the statutory provisions. A transfer of your data to a third country or an international organisation is not intended.

## Video surveillance in the buildings

Insofar as video surveillance systems are installed in the buildings of the locations, these serve to protect collection property and, in the cashier areas, to protect against robbery or to clarify differences in cash payment transactions due to our legitimate interest in protecting the property and health of our employees and customers. In individual cases, the video recording data may also be used to pursue the legal interests of third parties. The director decides on the use of the recording data in individual cases, if necessary in consultation with the works council and the data protection officer. Data that is not required will be deleted immediately.

#### **Ticket purchase**

In principle, you can purchase tickets anonymously by paying cash during our opening hours. If you are entitled to a discount, it may be necessary for you to present certificates or IDs to prove your eligibility. These are used by us solely to check eligibility when issuing tickets. The tickets issued contain an admission control barcode which does not contain any personal data.

If you purchase tickets as a member of a travel or student group, we collect personal data of the respective ticket purchasers only as part of the ordering and payment process.

#### Online ticket sales

The German Oceanographic Museum Foundation offers you the possibility to order tickets online, which will be sent to you by e-mail immediately after payment. This is done via the service deutsches-meeresmuseum.ticketfritz.de of our service provider Beckerbillett GmbH, Fangdieckstraße 61, 22547 Hamburg. The payment data will be transmitted directly and exclusively to your payment service provider. Neither we nor our commissioned service provider have access to your data during this process. This enables you to order and pay for tickets anonymously. The German Oceanographic Museum Foundation has access to your first and last name, e-mail address and payment method via the payment provider solely for the purpose of allocating the payment transactions for accounting purposes. Your e-mail address is required for the order process, to which the admission ticket is sent electronically. For the prevention and prosecution of fraudulent acts at your expense, we will store this e-mail address for a further three months after your account has been debited and the admission ticket has been used for admission to our premises. We will only combine the card identification and the e-mail address for this purpose and will only use this data in the event of suspected fraud to clarify and, if necessary, legally pursue our interests.

#### GetYourGuide und Tigets

Insofar as you have purchased your ticket via other providers (intermediaries), a contractual relationship concerning the procurement of the ticket is established between you and the intermediary, who is responsible for the processing of your data. This also applies in the case of support requests. Please inform yourself about the data processing there.

We work with the following intermediaries:

Tiqets/Tiqets International B.V., James Wattstraat 100, 1097 DM Amsterdam, The Netherlands Privacy policy (tiqets.com) (German Version) GetYourGuide/GetYourGuide Deutschland GmbH, Sonnenburger Strasse 73, 10437 Berlin, Deutschland

Privacy policy (getyourquide.de)

To the extent necessary to clarify access authorisation, we collect your data from the intermediaries on the basis of Art. 6 (1) b GDPR for the purpose of fulfilling the contract between you and us concerning access to the museum.

#### Vouchers and Annual Passes

You can order vouchers and annual tickets from us using an online form. In this case, your personal data will be processed by the German Oceanographic Museum Foundation to create, invoice and send the ordered vouchers/annual tickets on the basis of a contract in accordance with Art. 6 (1) b GDPR.

For this purpose, we require the number and desired locations for the tickets, your name and address for invoicing and sending the tickets, e-mail address for sending the order confirmation and for clarifying questions in the ordering process. If you have any further questions or comments, you can use the comments field or leave a telephone number. After placing your order, you will receive an electronic payment request with a voucher number. The voucher will be sent within 10 days after receipt of the invoice amount plus a service fee.

#### Programmes / Tours / Events

In the context of the implementation of programmes, guided tours or other events, personal data of the contact persons at the customer's premises and, if applicable, of the legal guardians of participating children are collected exclusively for the fulfilment of the contractual agreements with the customer in accordance with Art. 6 (1) f GDPR and used for agreements and organisational issues and, if applicable, forwarded to contractual partners (e.g. honorary staff, harbour tour provider).

#### **Competitions**

If you provide us with your personal data in the context of participating in a competition organised by us, we may use this data within the scope of the consent you have given for further contact by our Communications & Marketing department in the context of the use of the content (MEERmories) and/or for determining and sending a prize notification and the delivery of the respective prize.

To participate in the competitions, it is not necessary to purchase products or services or to give consent for advertising use. As with any consent given, you have the right to withdraw your consent at any time. If you do so before a prize draw, you will no longer be able to participate in the competition.

#### Use of the information available on the Internet

Every time an information offer is used on the Internet, data is collected by the requested computer, which serves the technical processing of the request, but also allows conclusions to be drawn about the requesting computer. We store this data exclusively for the technically necessary duration of the connection. As our information offer is free of charge, no user or connection data is stored beyond this, unless we expressly point this out.

This data protection declaration applies to the websites:

- www.deutsches-meeresmuseum.de
- www.schweinswalsichtung.de
- www.fischbestimmer.de

For the protection of our underage interested parties, the website

www.Kindermeer.de

is free of any forwarding of personal data to third parties and cookies. Data is only processed for the purpose of technical operation and security of the internet presentation.

#### Statistical evaluation

#### Google Analytics (except kindermeer.de)

This website uses Google Analytics, a web analytics service provided by Google, Inc. ("Google"). Insofar as we integrate services from providers in the USA, we ask you for consent in accordance with Art. 49 GDPR to the transfer of your data outside the European Union to companies that do not offer an adequate level of data protection. As a result, there is a risk that your data will be forwarded to third parties without you being granted the rights mentioned below. Google Analytics uses "cookies", which are text files placed on your computer, to help the website analyse how users use the site. The information generated by the cookie about your use of this website is usually transmitted to a Google server in the USA and stored there. In the event that IP anonymisation is activated on this website, however, your IP address will be truncated beforehand by Google within member states of the European Union or in other contracting states to the Agreement on the European Economic Area. Only in exceptional cases will the full IP address be transmitted to a Google server in the USA and shortened there. On behalf of the operator of this website, Google will use this information for the purpose of evaluating your use of the website, compiling reports on website activity and providing other services relating to website activity and internet usage to the website operator. The IP address transmitted by your browser as part of Google Analytics will not be merged with other Google data. You may refuse the use of cookies by selecting the appropriate settings on your browser, however please note that if you do this you may not be able to use the full functionality of this website. You can also prevent the collection of data generated by the cookie and related to your use of the website (including your IP address) by Google and the processing of this data by Google by downloading and installing the browser plugin available at the following link: https://tools.google.com/dlpage/gaoptout?hl=en.

#### Functional improvement/external contents

## Facebook (except kindermeer.de)

Insofar as we integrate services of providers from the USA, we request your consent pursuant to Art. 49 GDPR to the transfer of your data outside the European Union to companies that do not offer an adequate level of data protection. This creates the risk that your data will be transferred to third parties without granting you the rights mentioned below. If you do not give this consent – which you can revoke at any time – we can no longer offer you the use of these services.

The German Oceanographic Museum Foundation uses the social login ("Facebook Plugins") of Facebook Inc., 1601 S. California Ave, Palo Alto, CA 94304, USA ("Facebook"), which connects this website to the Facebook social network.

By activating the Facebook plugins, your browser establishes a direct connection with the Facebook servers. The content of the Facebook plugin is transmitted by Facebook directly to your browser. At the same time, certain data is transmitted from your browser to Facebook. This happens regardless of whether you click on the Facebook plugin or not. We have no influence on the scope of the data that Facebook collects in this way. According to our current knowledge, this is the following data:

- the page visited on our website that contains the Facebook plugin,
- the general data transmitted by your browser (IP address, browser type and version, operating system, time),
- for registered and logged-in Facebook users, the respective Facebook identification number.

For the purpose and scope of the data collection and the further processing and use of the data by Facebook, as well as your rights in this regard and setting options for protecting your privacy, please refer to Facebook's privacy policy: www.facebook.com/policy.php.

If you are a Facebook member and do not want Facebook to collect data about you via our website and link it to your membership data stored with Facebook, you must log out of Facebook before visiting our website and possibly delete existing Facebook cookies. The Facebook plugins can also be blocked with the help of add-ons for your own browser. You can find more information on this on the add-on pages of your browser.

#### Instagram (except kindermeer.de)

Insofar as we integrate services of providers from the USA, we request your consent pursuant to Art. 49 GDPR to the transfer of your data outside the European Union to companies that do not offer an adequate level of data protection. This creates the risk that your data will be transferred to third parties without granting you the rights mentioned below. If you do not give this consent – which you can revoke at any time – we will no longer be able to offer you the use of these services.

We use the Instagram service, a Facebook product provided by Facebook Ireland Limited.

As the operator of this Instagram page, we are, **together** with the provider of the social network Instagram (Facebook Ireland Ltd., 4 Grand Canal Square, Dublin 2, Ireland), the controller within the meaning of Art. 4 No. 7 GDPR.

As the responsible party for this site, we have entered into an agreement with Facebook which, among other things, regulates the conditions for using the Instagram page. The terms of use

of Instagram at <a href="https://help.instagram.com/581066165581870">https://help.instagram.com/581066165581870</a> as well as the other conditions and guidelines listed there at the end are authoritative.

For questions regarding the processing of your personal data, for information, blocking, deletion or correction of data as well as the revocation of consent granted and objections, please contact Facebook directly. Information on the handling of personal data by Facebook on Instagram can be found in their privacy policy at https://help.instagram.com/519522125107875.

Insofar as you interact within the framework of Instagram or Facebook, Facebook naturally also has access to your data. In particular, it is possible that Facebook Inc, 1601 Willow Road, Menlo Park, California 94025, USA, has access to your data. Due to national laws, Facebook may be forced to hand over communication data to national security authorities, without this handover being able to be examined for its legality in an independent judicial procedure at the request of the data subject. We ourselves do not hand over any personal data.

From the agreements with Facebook on joint responsibility, it follows that requests for information and the assertion of further data subject rights are asserted directly with Facebook. As the provider of the social network Instagram, Facebook alone has direct access and the necessary information to process your questions and requests. Facebook can also immediately take any necessary measures and provide information. Should our support nevertheless be required, you can contact us at any time.

#### Twitter (except kindermeer.de)

Insofar as we integrate services from providers in the USA, we ask you for your consent in accordance with Art. 49 GDPR to the transfer of your data outside the European Union to companies that do not offer an adequate level of data protection. If you do not give this consent – which you can revoke at any time – we will no longer be able to offer you the use of these services.

To connect to Twitter, the German Oceanographic Museum Foundation uses the Tweet button of Twitter Inc., 795 Folsom St., Suite 600, San Francisco, CA 94107, USA ("Twitter").

By activating the Tweet button, your browser establishes a direct connection with Twitter's servers. The content of the plugin is transmitted by Twitter directly to your browser. At the same time, certain data is transmitted from your browser to Twitter. This happens regardless of whether you click on the Tweet button or not. We have no influence on the scope of the data that Twitter collects in this way. According to our current knowledge, this involves the following data, in particular for the display of the Tweet button:

- page visited on our website that contains the button,
- the general data transmitted by your browser (IP address, browser type and version, operating system, time).

The Tweet button can also be hidden by browser add-ons so that no data collection by Twitter takes place.

#### YouTube (except kindermeer.de)

Insofar as we integrate services from providers in the USA, we ask you for your consent in accordance with Art. 49 GDPR to the transfer of your data outside the European Union to companies that do not offer an adequate level of data protection. If you do not give this consent – which you can revoke at any time – we can no longer offer you the use of these services.

This website contains plugins from YouTube LLC, part of Google Inc, 901 Cherry Ave, San Bruno, CA 94066, USA ("YouTube"). As soon as you visit a page of our website that is equipped with a YouTube plugin, a connection to the YouTube servers is established. In the process, the YouTube server is informed which particular page of our website you have visited. If you are logged into your YouTube account, you enable YouTube to assign your surfing behaviour directly to your personal profile. You can prevent this possibility of association by logging out of your account beforehand. Further information on the collection and use of your data by YouTube can be found here: <a href="https://policies.google.com/privacy?hl=de&gl=de">https://policies.google.com/privacy?hl=de&gl=de</a>

#### Flockler (except kindermeer.de)

To display social media content on our website, we use the service Flockler, Flockler Oy Rautatienkatu 26B 32, 33100, Tampere Finland, which aggregates relevant social media channels and displays them on our website.

By interacting with the respective content, the connection to Flockler's servers is established. In addition, Flockler obtains your IP address. This also applies if you are not logged in to the respective social media provider or do not have an account with them.

The websites you visit are linked to your social media account and made known to other users. In the process, data is also transferred to the social media provider.

We would like to point out that we, as the provider of the pages, have no knowledge of the content of the transmitted data or its use by social media providers. Further information on this can be found in the privacy policy of the providers.

The use of the Flockler plugin is based on Art. 6 para. 1 lit. f GDPR.

The website operator has a legitimate interest in ensuring the greatest possible visibility in social media. The privacy policy and further information on this service provider can be found at flockler.com/privacy-policy.

#### Newsletter subscription (except kindermeer.de)

You have the possibility to register for the newsletter of the German Oceanographic Museum Foundation via our website. To send it to you, we need your surname, first name and e-mail address. You will only receive our newsletter after successfully completing a double opt-in procedure. You can view your declaration of consent or unsubscribe from the newsletter at any time. Corresponding links are implemented in every e-mail accompanying our newsletter. In the event of unsubscription, we will immediately delete your contact details from our newsletter recipient list. The legislator imposes certain requirements on the effectiveness of electronic consent as it is used for newsletter registration. This also includes logging your declaration of consent. We therefore log the date and time of consent, the text of the declaration of consent, whether the checkbox was selected, your e-mail address, your surname and first name. We also log the date and time of the click on the confirmation link as well as the link in the confirmation email. We collect and store this information solely to comply with the legal requirements for electronic consent.

#### Podcaster.de/Podcast-Hosting (except kindermeer.de)

We use the podcast hosting service <u>www.podcaster.de</u> of the provider Fabio Bacigalupo, Ramlerstraße 5A, 13355 Berlin, Germany.

The podcasts are loaded by Podcaster or transmitted via Podcaster. Podcast directory www.podcast.de.

The use is based on our legitimate interests, i.e. interest in a secure and efficient provision, analysis and optimisation of our podcast offer pursuant to Art. 6 para. 1 lit. f. DSGVO.Podcaster processes IP addresses and device information to enable podcast downloads/playbacks and to determine statistical data, such as call-up figures. This data is anonymised or pseudonymised before being stored in Podcaster's database, unless it is necessary for the provision of the podcasts. Further information and objection options can be found in Podcaster's privacy policy:

www.podcaster.de/podcaster-datenschutzerklaerung.pdf

#### Sighting reports

You have the opportunity to support the scientific work of the German Oceanographic Museum Foundation and to report sightings of marine mammals in the Baltic Sea as well as dead finds on the coast of Mecklenburg-Western Pomerania.

We use the personal data collected in the online survey form on the basis of your consent to the extent explained there for the provision of sighting information on the internet and for contacting our scientists in case of enquiries about the reports.

An app is also available for download for this purpose. With the OstSeeTiere app, you can easily and conveniently report sightings and deaths of marine mammals in the Baltic Sea, such as harbour porpoises, grey seals, harbour seals and ringed seals, using your smartphone or tablet PC.

Please note the data protection information of the platforms.

#### Google Maps

As part of our internet offers <a href="www.deutsches-meeresmuseum.de">www.schweinswalsichtung.de</a>, the use of interactive maps of the map service "Google Maps API" of Google LLC. and the associated data processing is carried out with your prior consent in accordance with Art. 49 para. 1 lit. A GDPR. You can withdraw your consent at any time.

The operating company is Google LLC; 1600 Amphitheatre Parkway; Mountain View, CA 94043; USA. When using this service, information about the use of the source website, as well as your IP address, is transmitted to servers of Google LLC. in the USA and stored. In its ruling of 16.07.2020, the European Court of Justice declared the international transfer of personal data to the USA based on the EU-US Privacy Shield and the standard contractual clauses to be invalid. This means that data transfers to the USA are no longer permitted. Currently, the providers are revising their data protection regulations and the European supervisory authorities are examining the implementation of new contractual standards. Until then, the transfer of data is based on the exceptions according to Art 49 GDPR. Furthermore, we are examining the change to components of EU-based providers, the use of standard contractual clauses with the inclusion of corresponding supplements. For the time being, however, we would like to point out that the US security laws, which conflict with EU data protection law, are applicable to all data transfers from the EU to the US and thus the level of protection in the US as a whole cannot be considered equivalent to the level of protection prevailing in the EU.

In principle, Google undertakes in its own data protection declaration not to pass on any information to third parties, but exceptions are possible. A transfer of your data to third

parties cannot be ruled out by us, for example in the case of legally required transfers or the processing of data by third parties on behalf of Google LLC. You can find Google's privacy policy here: <a href="http://www.google.com/policies/privacy/">http://www.google.com/policies/privacy/</a>.

If you do not wish the data to be transmitted, the map service can be deactivated and thus the transmission of data to Google LLC can be avoided. To do this, you must deactivate the Java Script in the browser.

The protection of your personal data is of particular concern to us. We therefore process your data exclusively on the basis of the statutory provisions (GDPR, TKG 2003).

#### Use of data in the "Frag Walfred!" application

Below you will find information on which data is requested from your smartphone when you use the application. All data is only used in connection with the actual application. No data is recorded or stored. The data is also not analyzed. No personal data is recorded or otherwise analyzed by the "Frag Walfred!" application.

#### **Authorizations**

- Location
- Bluetooth
- Gyroscope and compass
- Notifications
- Explanations

The use of iBeacons (note: for triggering content in the app, alternatively by entering a number) requires Bluetooth and location permissions. GPS data is neither processed nor saved by the app. Gyroscope and compass permissions are required to display 360° images if you want to navigate through the image by moving the end device. Alternatively, you can swipe across the screen with your fingers. In order to be informed about events, there is the option to be reminded via push notification.

#### General data processing when using the app

For each installation, an anonymous user, called a "visitor", is generated on our server, which is linked to an app installation on a specific rental device.

This is a system-generated code that does not contain any personal data, IP addresses or similar, but is only used to save tours, scores/answers or personal settings.

#### settings.

A "visitor" data record contains the following data:

- visitor ID (automatically generated, anonymous)
- Date of the first app download and opening of the app by a "unique visitor"
- Date of the last update of the app
- Last time the app was opened
- Time of the last action within the app
- Selected system language
- If the device used is an iPad
- Operating system of the device used (Android, iOS)
- Type of end device
- Download of content

To use the app, there is the option of downloading content in the form of texts, images, videos and/or audio files to the end device.

If you initiate the download of a corresponding content package to use a function of the app, communication with our server is again carried out via the "visitor" ID described above. In this case, the download is added to the anonymous "visitor" data record.

#### Hosting/Server

Where reference is made to servers or our servers in this data protection notice, this refers to servers rented by us from our service provider, which are also administered by our service provider.

administered by our service provider. The server location is Germany (Frankfurt).

Contact with us/feedback form in the app

If you contact us using the form on the website or by email, the data you provide will be stored by us for six months for the purpose of processing your request and in the event of follow-up questions. We will not pass on this data without your consent.

If you also make use of the optional option within the app to leave feedback via the app, the information entered there (text) will be stored on our server for statistical purposes. This data will not be published.

#### Data storage

We would like to point out that no personal data is stored by Fluxguide Ausstellungssysteme GmbH for the purpose of using the "Frag Walfred!" app.

#### Your rights

In principle, you have the rights to information, correction, deletion, restriction, data portability, revocation and objection. If you believe that the processing of your data

violates data protection law or that your data protection rights have been violated in any other way, you can lodge a complaint with the supervisory authority.

#### Contact form

Via our contact form, we collect your name, e-mail address and, if applicable, your telephone number. Your information is provided on a voluntary basis. The transmission of the contact form is encrypted.

## Information for applicants

If the German Oceanographic Museum Foundation has vacancies for external applicants, they will be advertised on our website. Application documents can be submitted to us by e-mail or post.

We collect your personal data as listed below in principle in direct contact with you. In addition, and to the extent necessary for the assessment of your application, we may process data permissibly received from other offices or from other third parties or publicly accessible sources for the following purposes:

We process your data if this is necessary for the implementation of a pre-contractual measure pursuant to Art. 6 (1) b GDPR, Art. 88 GDPR in conjunction with. § 10 of the M-V Data Protection Act.

This concerns the following pre-contractual purposes:

- Review and assessment of your suitability for the vacancy,
- performance and behavioural assessment to the extent permitted by law,
- if necessary, drawing up the employment contract,
- cost recording and controlling,
- contract-related communication (including appointments) with you.

In this context, we process the data that you yourself provide to us in your letter of application. In order to assess suitability for the vacant position, we regularly process: title / gender, address data, personal data, home address, professional activities, current job, nationality, professional qualification, professional experience, start/end of employment, professional development, parental status, date of birth.

The data is necessary for the proper conduct of the selection procedure. If you do not provide us with the information, we may not be able to consider your application. There is no legal obligation to provide the data.

We process your data if you have given us consent pursuant to Art. 6 (1) a GDPR or pursuant to Art. 9 (2) a GDPR.

You can give consent for:

- Obtaining references from previous employers, trainers, academics.
- Consent to the longer storage of your application in an applicant pool for subsequent vacancies if the application process was unsuccessful
- Use of online tools for videoconferencing, even if the service providers are located outside the European Union or the EEA.

We may obtain your consent to data processing separately. You can revoke your consent at any time with effect for the future. The revocation of consent does not affect the lawfulness of the processing carried out on the basis of the consent until the revocation.

If applicable, the data processing is carried out in our legitimate interest according to Art. 6 Para. 1 lit. f GDPR.

Our legitimate interest for processing data is:

- Fraud prevention;
- Measures to ensure and improve the security of IT systems;
- Measures to protect our business from unlawful acts;
- Enforcement of claims for damages;

 Assertion of legal claims and defence in the event of legal disputes - if necessary, forwarding to legal representatives working for us

#### Duration of data storage

The personal data collected by us will be stored in accordance with our deletion concept until the expiry of the legal obligation to retain the data and then deleted, in particular if there is an obligation to store the data for a longer period of time in accordance with Article 6 para. 1 sentence 1 lit. c GDPR due to obligations to retain and document data under tax and commercial law (from the German Commercial Code (HGB), the German Criminal Code (StGB) or the German Tax Code (AO)) or professional regulations or if you have consented to storage beyond this in accordance with Article 6 para. 1 sentence 1 lit. a GDPR.

Subject to such retention obligations, data will be deleted when the purpose for which it was collected has ceased to exist. In the case of applications that we have not considered, this usually happens six months after the end of the selection process.

To the extent permitted by law, data will also be stored for longer if this is necessary for the assertion of or defence against legal claims.

Recipients or categories of recipients of the personal data

The data collected by us will also be forwarded to third parties, if necessary for a specific purpose, in compliance with the statutory provisions. Possible recipients are:

#### Internal

- Management Board
- Head of Department
- Accounting
- Works/staff council

#### External

- Funders
- Insurance company
- Own legal representatives
- External order processors (for example IT service providers)

A transfer of your personal data to a third country does not take place and is not intended, unless you have given us your express consent to do so.

# Data subjects' rights (Information for data subjects under Chapter 3 of the GDPR)

You have the following rights based on the processing of your personal data:

- the right to information according to Art. 15 GDPR
- the right to rectification according to Art. 16 GDPR
- the right to erasure according to Art. 17 GDPR
- the right to restriction of the processing of personal data according to Art. 18 GDPR
- the right to data portability according to Art. 20 GDPR and
- the right to object to the processing of personal data pursuant to Art. 21 GDPR.

In addition, there is a right of appeal to a data protection authority in accordance with Article 77 of the GDPR. The complaint can be lodged with the data protection authority of the country in which you reside or work or in which the alleged infringement occurred. If the data protection authority of another member state is competent for the body you are complaining about, the national data protection authority will coordinate with the other data protection authority. You can find an overview here:

https://www.bfdi.bund.de/EN/Home/home\_node.html

#### The supervisory authority responsible for us is

The State Commissioner for Data Protection and Freedom of Information Mecklenburg-Western Pomerania

Schloss Schwerin, Lennéstraße 1, 19053 Schwerin

Telephone: +49 385 59494 0 Fax: +49 385 59494 58

eMail: info@datenschutz-mv.de

web (German): www.datenschutz-mv.de; www.informationsfreiheit-mv.de

https://www.datenschutz-mv.de/kontakt/kontaktformular/

You can find detailed information here:

Rights for citizens | European Commission (europa.eu)

and the text of the law in all official languages of the EU:

EUR-Lex - 32016R0679 - EN - EUR-Lex (europa.eu)

## **Data Protection Commissioner**

You can reach our data protection commissioner as follows:

ECOVIS Keller Rechtsanwälte PartG mbB Attorney Axel Keller/Senior Associate Karsten Neumann August-Bebel-Straße 10-12 18055 Rostock

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You have the right to contact our data protection commissioner at any time, free of charge and confidentially if you wish, to support you in enforcing your data protection rights